

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

In the Matter of Allowing the Service of)
Alcohol at a Wedding to Take Place at)
Camp Wilkerson on September 11, 2011)
)
[Sarah Anne Austin])
_____)

ORDER NO. 67 - 2011

WHEREAS, the Columbia County Forest, Parks and Recreation Rules and Regulations prohibit the use of alcohol in any County Park, including Camp Wilkerson, without the express permission of the Board of County Commissioners; and

WHEREAS, Sarah Anne Austin applied for a permit to hold a wedding at Camp Wilkerson, a County park, on September 11, 2011, during her reserved-use stay; and

WHEREAS, on the Facility Use Application & Permit, Ms. Austin has requested permission to serve alcoholic beverages during wedding, a copy of said written request being attached hereto as Exhibit A and incorporated herein by this reference; and

WHEREAS, Ms. Austin has signed a Hold Harmless Agreement indemnifying the County for any injury to person or property arising from his activities during their stay at Camp Wilkerson; and

WHEREAS, Ms. Austin has provided a Certificate Binder for Tenant Users Liability Insurance through TULIP listing Columbia County as an additional insured;

NOW, THEREFORE, IT IS HEREBY ORDERED that Sarah Anne Austin is granted permission to serve alcoholic beverages during her wedding from 2:00 p.m. on September 11, 2011, to 11:59 p.m. on September 11, 2011. Alcohol shall only be served by an OLCC Service permit holder and Ms. Austin and/or her designee shall monitor the guests to ensure no excessive alcohol consumption takes place.

DATED this 24th day of August, 2011.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Anthony Hyde, Chair

By: _____
Earl Fisher, Commissioner

By: _____
Henry Heimuller, Commissioner

Approved as to form

By: _____
Office of County Counsel

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AUG 11 2011

COLUMBIA COUNTY FORESTS, PARKS AND RECREATION

COUNTY COUNSEL

FACILITY USE APPLICATION & AGREEMENT

Return to: Columbia County Forests, Parks and Recreation, 1054 Oregon Street, St. Helens, OR 97051

APPLICATION & PERMIT FOR FACILITY USE	
Full Name: <u>Sarah Anne Austin</u>	Organization: <u>none</u>
Address: <u>5430 SE Monroe St.</u>	Phone (h): (c): <u>503-544-9727</u> (w):
City: <u>Milwaukie</u> State: <u>OR</u> Zip Code: <u>97222</u>	E-mail: <u>Saraha79@gmail.com</u>
EVENT INFORMATION	
Type (wedding, organized group camp, etc.): <u>Wedding</u>	Estimated Attendance: <u>125</u>
Arrival Date and Time: <u>*Sept. 10th evening for those in cabins. Everyone else Sept. 11th x 8am</u>	Departure Date and Time: <u>*Sept. 12th noon</u>
Do you plan to serve alcohol? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Do you plan to sell alcohol? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If so, when (date and time)? <u>Sept. 11th 2:30pm</u>	Contact Person (day/s of event): <u>Jerry Austin</u> Contact Person Phone #: <u>503-702-4400</u>
NOTE: Alcohol is not allowed at park facilities without prior approval from the Board of Commissioners. To serve alcohol, you must request and receive a waiver of the no-alcohol park rule from the Board.	
REQUESTED PARK OR FACILITY: <u>Camp Wilkerson</u>	REQUESTED AREA(S) RESERVED: <u>See invoice</u>

I certify that the above information is true and accurate.

Applicant Signature: Sarah Austin

* 9/10/11 - 9/11/11 K1-K3, RV1 & 2
* 9/11/11 C1-C4, Lodge (7am - 10:00pm)
Date: _____, 20__

RENTAL CONDITIONS AGREEMENT

All overnight campers depart on 9/12/11 by 12:00pm

In consideration of permission to use the park facility, the applicant agrees to the following terms and conditions:

1. General
 - a) Reservations will be accepted on a first-come, first-served basis.
 - b) A reservation request will not be accepted and processed without a thoroughly completed application.
 - c) Reservations will be confirmed only after County staff have approved the application.
2. Rental Fee
 - a) Refer to "Facility Reservation Rates" sheet for fees or contact Columbia County Parks for fee information.
 - b) Rental fee is due at the time of reservation.
 - c) Cancellation Terms: The Applicant must notify Columbia County Parks of any reservation cancellation no later than 30 days prior to the rental date in order to be refunded the full rental fee (NOTE: a \$10.00 cancellation fee will be deducted from all refunds.) For cancellation notices that are less than 30 days prior to the rental date, the rental fee for the first day will not be refunded.
3. Insurance Requirement - The Applicant must have liability insurance for the entire event and must provide proof of insurance satisfactory to the County as described in the attached "Insurance Requirements - Frequently Asked Questions."
4. Activities Requiring Board of Commission Approval
 - a) Columbia County park rules prohibit the possession and consumption of alcoholic beverages within Columbia County parks; however, the Applicant may apply to the County Board of Commissioners for a waiver from the no-alcohol park rule or other park rules.
 - b) Proposed activities deemed hazardous by Columbia County park staff will require the approval of the Columbia County Board of Commissioners before being allowed in the requested park site.

Rec'd 7/21/11
Teresa

TO:CC 7/21/11

5. Compliance With Columbia County Park Rules

- a) Columbia County reserves the right to establish rules for the use and occupancy of park sites and facilities covered by this application.
- b) The Applicant agrees to comply with the established park rules and insure that guests/invitees are made aware of and also comply with the park rules.

6. Hold Harmless Agreement

"I, the undersigned applicant, agree to release, defend, indemnify and hold harmless Columbia County, its officers, agents, and employees, successors and assigns from all claims, suits, actions, liability, damage, loss, cost or expense, including but not limited to attorney fees, that Columbia County, its officers, agents, and employees, successors and assigns may sustain or incur on account of: 1) any damage to or destruction of any property that Columbia County may own or in which it may have an interest; 2) any damage to or destruction of any property belonging to any other person, firm or corporation; and 3) injury to or death of any person or persons as a result of any errors or omissions or other negligent, reckless or intentionally wrongful acts of Applicant, its officers, agents, and employees, members and/or invited guests arising in any manner out of Applicant's use of such facilities."

By signing this application I certify that I have read and understand the terms and conditions of this agreement.

Applicant Signature: Sarah Aust

Date: 7-14, 2011

Columbia County
Forests, Parks and Recreation Director: [Signature]

Date: 08-02, 2011

Notice pursuant to ORS 105.688:

Any fee paid as part of this application is for the reservation of the specific area, at the specific time, and for the specific recreational use identified in this application. Pursuant to ORS 105.682 and ORS 105.688(4), Columbia County is not liable in contract or tort for any personal injury, death or property damage that arises out of the use of the park for any other recreational purposes, during any other time, or in any other area of the park.

OFFICE USE ONLY

Rental Fee: \$ ___/day Deposit Received: \$ _____ Date: _____, 20__

Use Approved: Use Denied: By: GC Date: 08-02, 2011

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TENANT USERS LIABILITY INSURANCE
CERTIFICATE BINDER

THIS CERTIFICATE/BINDER REPRESENTS A SUMMARY OF THE INSURANCE PROVIDED. INSURANCE PROVIDED IS SUBJECT TO THE TERMS AND CONDITIONS OF THE POLICY.

Date: 7/21/2011 1:37 PM
Certificate Number: 26150
Broker: Hub International New England
Tenant User: Sarah Austin
Event Title: Sarah and Aaron's Wedding
Type of Event: Weddings and Wedding Receptions
Daily Attendance: 80
Period of Insurance: 09/10/2011 12:01 AM To 09/13/2011 12:01 AM
Policy #1: **GL00565-02**

Insurance Company: Employers Fire Insurance Company

Coverage Limits

General Agg. None
 Products Completed Ops \$1,000,000
 Personal/Adv. Injury \$1,000,000
 Each Occurance: \$1,000,000
 Fire Damage: \$50,000
 Medical Payments: Excluded

Policy #2: **PF00493-01**

Insurance Company: Employers Fire Insurance Company

Coverage Limits Deductible

Third Party Property Damage: \$1,000,000 \$1,000

Premium Computation

General Liability \$103.00
 Liquor Liability \$0.00
 Third Party Property Damage \$31.00
 Excess Liability \$0.00
 Total Premium \$134.00
 Total Fees \$0.00
Total Due \$134.00

Certificate Holder/Additional Insured National League of Cities
 1301 Pennsylvania Ave. NW
 7th Floor
 Washington, DC 20004
 OR - Columbia County
 County Courthouse
 St. Helens, OR 97051

To obtain a complete copy of the policy with the terms, conditions and exclusions of the policy, you must contact us at: tulip@ebi-ins.com or (800) 507-8414.

eCheck Payments	0	\$0.00	\$0.00
Refunds	0	(\$0.00)	\$0.00
Total	6	\$1,113.26	\$1,113.26

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